



Buckingham & Villages Community Board minutes

Minutes of the meeting of the Buckingham & Villages Community Board held on Tuesday 15 February 2022 in Via MS Teams, commencing at 6.30 pm and concluding at 8.15 pm.

BC Councillors present

P Fealey (Vice-Chairman, in the Chair), J Chilver, C Cornell, J Jordan, A Macpherson, F Mahon, H Mordue, A Osibogun and R Stuchbury

Town/Parish Councils and other organisations present

H Butcher (Akeley Parish Council), T Cavendar (Buckingham Canal Society), J Dale-Evans (Maids Morton Parish Council), R Edwards (Buckingham Society), P Gaskin (Calvert Green Parish Council), J Harvey (AVALC), G Johnston (Radclive cum Chackmore Parish Council), D Kuttner PC (Thames Valley Police), T Lightfoot (Tingewick Parish Council), Claire Molyneaux (Buckingham Town Council), L O'Donoghue (Buckingham Town Council), C Stroud (Jedidiah Food Pantry), J Riches (Middle Claydon Parish Council), Jo Taylor (Leckhampstead Parish Council), S Tribe (Thornborough Parish Council) and P Wright (East Claydon Parish Council)

Others in attendance

L Dale, C Gray, A Jenner, A Lane, C Martin and S Turnbull

Apologies

W Whyte (Buckinghamshire Council)

Agenda Item

1 Introductions and Notification of Chairman

The Chairman welcomed everyone to the meeting and notified the Board that the former Chairman, Warren Whyte, had stepped down. The Chairman thanked him for all the work he had done, and said he understood his reasons for stepping down. In future Councillor Howard Mordue will chair the Board. However, for this meeting the Vice-Chairman Patrick Fealey would chair, due to his involvement with the agenda and items.

2 Apologies for Absence

Apologies were received from Councillor Warren Whyte.

3 Declarations of Interest

There were none.

4 Minutes/Actions from Previous Meeting - 12 October 2021

The minutes of the previous meeting were agreed. The Community Board Co-ordinator, Leone Dale, gave updates on previous actions:

- An update on the flood mobile, which was addressed in the action group updates.
- A query about street lighting was being taken via a separate application.
- Action about bonfire safety, which would be looked into further.

5 Service Director Update

An update from Sara Turnbull was given, Service Director of Transport Services with 4 updates from Buckinghamshire Council.

- There was a Consultation underway for ward councillors following the local boundary commission decision that there would be 98 councillors overall. The deadline for the consultation was 4th April 2022. <https://yourvoicebucks.citizenspace.com/lgbce/ward-boundaries/>
- Helping Hands Fund- this fund was available to help low income families and individuals, details about application could be passed onto those interested and their networks.
- The Ofsted re-inspection results was completed on Friday 11th February, and had progressed from inadequate to requiring improvement to be good. The progress and improvement of children's services, and quality of care in social work was noted. The ongoing challenge in the work force and the work underway to retain social workers was acknowledged.
- 70 trees for 70 years campaign – there were numerous ways to get involved. The idea was to nominate a tree in the community, by submitting a picture or story by email. When complete there would be a map of celebrated trees. <https://www.buckinghamshire.gov.uk/community-and-safety/the-queens-platinum-jubilee/nominate-a-tree-as-part-of-jubilee-celebrations/>

The Service Director then took comments and questions from members;-

- A Member commented on the achievement of the Children's Services Ofsted result and thanked those involved in this. He also proposed shared community events for the jubilee celebrations.
- The Chairman asked about school involvement in the Jubilee tree planting scheme and was informed that every school in the area had received an offer of a free tree and plaque to commemorate the Jubilee. There were opportunities for local councillors to get involved in that process.
- An inquiry was made by a Member as to how schools could get involved in this program and was advised that a letter was sent out inviting them last

summer. Free trees for schools could still be provided by the Woodland Trust and the contact details for this would be circulated after the meeting.

<https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/>

6 Thames Valley Police Update

An update was provided by Police Sergeant David Kuttner of the rural neighbourhood team.

Since the last Board, the team has reduced in size, but they had obtained an officer transfer from Wing to help the shortfall.

The team had been focused on rural crime, primarily thefts and burglaries from farms, and whilst there were numerous offender groups, the main organised crime group was identified and arrested in Bedfordshire. In addition to this, there have been crime prevention visits to victims as well as the arrest of tool thieves. Furthermore, there would be a rural crime prevention event, advertised on the Aylesbury Vale Thames Valley Police Facebook.

Sergeant Kuttner described talks taking place at primary schools, where PCSO's teach internet safety, the importance of which was compounded by the ease of access children have to the internet.

An update was given on anti-social behaviour, which was low due to winter, but this could increase with changes in the clock and temperate changes.

Finally, an update was provided on Speedwatch, where members of a local community could set up a group to record speed and details of speeding vehicles. Initially a warning would be issued but repeat offenders would be followed up by traffic officers. The equipment could be purchased or loaned out.

The Police Sergeant then took questions including:

- The Chairman asked if the officers involved in the arrests were injured and was reassured that the officers involved were fine.
- The Chairman then inquired how long it would take for the stolen property to be returned. In response, the officer said that it was generally quick, but varied based on the need for forensics, as well as the availability of identifying marks to help it be returned. He said there was a lot of proactive work being undertaken, and the police were looking to get tools and such back to people as soon as they could.
- In addition, the Chairman raised how parents' awareness was also an issue regarding internet safety and inquired if there was an officer who went into schools who worked with parents on these issues. Sergeant Kuttner said that schools' officers only work with secondary schools, but they also sent out newsletters.
- Two points were then raised by a Member, asking for an update on local arson attacks, as well as asking if there had been an increase in police officers locally. In response to this, the officer said that a suspect was arrested and

then released, however no more arsons had occurred recently. Regarding the second point, the officer stated that there would be an increase in police officers over the coming year, the highest number of recruits ever for Thames Valley.

- Another Member asked how members of the public who joined Speedwatch would be safe and protected from abuse when doing their work, in particular from those working on HS2 and East West rail. The Officer replied by saying that there was a specific complaint procedure for HS2 and East West rail, and that regarding the safety of those doing Speedwatch, their location had to be approved by Police to ensure safety. In addition, any abuse from drivers could be reported by 101 or via online reporting. The Chairman echoed this and stated how Speedwatch would be good in providing evidence.
<https://www.thamesvalley.police.uk/ro/report/rti/rti-beta-2.1/report-a-road-traffic-incident/>
- A Member congratulated the officer on the arrests, and subsequently raised the issue of the inability to access areas due to road closures, as well as describing an internal Speedwatch done by East-West rail which had mixed results. Responding to this, the Officer said road closures were generally dynamic, and usually allowed access, but can be dependent on the situation. The diversion routes were put in place by another department, and it could be difficult to influence changes at a local level.
- Following this, another Member described the safety issues imposed by HS2 on cyclists and motorists and asked what was being done about this. Sergeant Kuttner replied by saying that he would raise the issue, and that dangerous driving displayed on dashcam footage was helpful in providing evidence.

7 Jedidiah Fresh Food Pantry and Baking Academy

Cynthia Stroud, of Jedidiah Fresh Food Pantry and Baking Academy gave a presentation on her charity and the work they do in the local area. The charity was set up two years ago, initially to provide food parcels for those in need, as well as providing a mentoring scheme for teenagers and giving cooking courses at a local YMCA. During the pandemic, this developed to supporting thousands of families with food parcels.

In addition to this, the charity provided a fresh food pantry, an important area as Buckingham food bank have said they lack fresh food. This fresh food was provided by 8 local supermarkets. The site also possessed the capacity for cooking facilities, and classes could be run there by Cynthia Stroud due to her background as a chef. These facilities would also enable them to provide apprenticeships to young people who could not afford to train conventionally. The program would be unpaid, and they would have to be referred to the course, however the course would provide them with the skills they need to start a business.

Cynthia Stroud then took questions and comments regarding the charity, these included:

- The Chairman commented on his youth project, and the creation of a youth café, as well as acknowledging the need for more cooking skills for young people. It also provided a social and useful tool for both parents and youth. Moreover, the Chairman stated how it was helpful that premises had been secured, and that this should promote healthy eating particularly with more fresh food at the food bank. There were opportunities for joint working across these organisations to improve the health and wellbeing of the area.
- Two Members commented on potential future co-operation and said they would be in contact after the meeting. One such example of this was the Buckingham Food Fair.
- A Member asked if there was a religious requirement to be involved with the charity and was told that all faiths and beliefs were welcome, and that there were no requirements which would stop people participating and information on the background to this charity would only be provided if the participant asked.
- When asked by a Member if all the food was sourced locally, Cynthia responded that all the food came from local supermarkets.

8 Formal Community Boards updates

The Community Board Coordinator, Leone Dale, gave a report on spending thus far, the budget was £228,200, and as of the 7th February 2022, £164,501 had been spent, with £63,699 remaining. The funding window ran from April to February, and the Board would no longer be accepting new applications. Applications which had already been received would be reviewed. Information regarding these applications would be circulated following the meeting.

An update was also provided regarding the status, cost, applicant details and goals of the projects, and was attached in the agenda reports pack in the form of tables.

The Board then commented on the report, and the following points were noted:

- The Chairman stated that a potential project in Buckingham was being looked at and would take up a portion of the remaining funds.
- A Member commented on the processing of projects and asked about consultation with the Board when accepting projects. In response, the Board Coordinator reassured the Member that the Board would be consulted, and older projects would be reviewed too, not just new projects.
- A question was raised by a Member regarding the Highway applications to Transport for Bucks and asked when a response would be received. Leone Dale proceeded to inform the Member, that nothing had been received yet, although the Board would receive an update as and when there was a response.
- This was echoed by another Member, who expressed concern over the timeframes of these applications, and commented that it would be helpful to know when the projects originated. The Chairman advised that this would be followed up.
- A Member asked if there had been any feedback or recommendations from

the Communities and Localism Select Committee regarding how smaller organisations could petition the Boards. The Community Board Coordinator answered by explaining that smaller organisations could approach a larger body such as the Town Council to engage with the Board. This was followed up by Amy Jenner, Localism Manager of the North Community Board team, who said that all the information from that Committee was being shared and fed into the next funding cycle.

- Another point was raised by a Member, asking for clarification of the specific roles of those involved with the Community Board.

Action: Leone Dale to circulate an updated list of contacts.

- Further clarity was requested by a Member regarding funding for the following year.

9 Action Plan and Action Group Updates

The Board then received updates from 4 action groups on their progress and plans.

Environment, presented by Councillor Ade Osibogun

- Presentations had been received from Bucks Community Energy, Oxford Swift City Project and the Buckingham Canal Society.
- Parish Councils and groups were encouraged to get involved with the Green Canopy.
- The Section 19 report was still awaited and would be submitted for approval and circulated. A Member commented on this, saying the report should be available soon.
- There had been two visits from the Floodmobile this year and dates were being identified with Buckingham Town Council, as well as an initiative to distribute wildflower seeds to the area. The Flood mobile events would be attended by a range of other organisations too, such as insurance companies.
- Work was also being undertaken on electric charging, as well as involvement with the upcoming Green Spring Fair.

Road Safety and Highways, presented by Councillor Caroline Cornell

- A Meeting was scheduled for April, awaiting PID's (Project Initiation Document) to come in. The date and time of the next meeting would be circulated ahead of time, and input on the content was welcome.
- They were awaiting feedback following a meeting regarding Tingewick road 30mph speed limit.
- Possible project to impose 20mph speed limit on areas near schools in term time. Liaison with Transport for Bucks around funding was required.
- Traffic calming in Water Stratford and Radclive would be helped by the redirection of lorries and large vehicles for Buckingham.
- Proposed traffic calming for Bufflers Holt for next meeting agenda.

Youth Engagement- Presented by the Chairman, Councillor Patrick Fealey

- An update had been given on the Youth Café project. There had been coordination with various groups, including Buckinghamshire Council on determining what young people required. The Youth café would provide benefits for young mums as well as children.
- There had been co-ordination with external organisations and other Boards.

- Support for Play Around the Parishes, which was a popular project in easter and summer holidays and provided opportunities for young people and their families.
- A group was supporting LGBT issues locally.

Economy- Presented by Chairman, Councillor Patrick Fealey

- Work had begun on organising a project to improve Buckingham Town, consultation was required with the Town Council and other local groups.

10 Community Matters

No questions received from members of the public.

A few Updates were provided on consultations. The list will be circulated following the meeting.

- Silverstone Road

<https://yourvoicebucks.citizenspace.com/highway-projects/silverstone-road-dadford/>

- Have your say on pharmacy

<https://yourvoicebucks.citizenspace.com/clinical-commissioning-group/have-your-say-about-your-pharmacy/>

- Have your say on new council ward boundaries.

<https://yourvoicebucks.citizenspace.com/lgbce/ward-boundaries/>

- Education strategy consultation.

<https://yourvoicebucks.citizenspace.com/schools/education-strategy-2022/>

Another Community Matter was brought to the attention of the Board, regarding free flood resilience training for communities taking place in Buckingham on the 1st of March. Details of the event and how to book was sent to Members enabling them to it share with their communities.

A more detailed update was provided by the Community Board Co-ordinator and a Member in relation to the Section 19 report which was underway, Buckingham Report would be completed and distributed soon. This would be circulated alongside the minutes following the meeting.

Building upon this, a Member commented on the improvements made to flood warning triggers on local river gauges, as well as a commission which had been formed to study water storage in the area. When queried on this by another Member, regarding the timeline of this report and response, the Member responded by stating that the project was ongoing, but it was a long process.

Ongoing petitions updates were presented to the Board.

Petition regarding School Lane and Castle Street potentially becoming one way - A response from Transport Strategy had been received, comments and feedback on this should be sent to the Community Board Coordinator, Leone Dale, to ensure they were in writing and noted. A Member mentioned two relevant reports, which should

be viewed in conjunction with this petition, which was concurred by the Chairman.

A petition relating to street lighting remained under review, and the response would be presented when an update had been received. The Chairman mentioned that potential changes to speed limits may affect this petition, and as such it may have been a little premature.

In response to these, a Member commented on the possible need for a more in depth look at Buckingham Town centre's management going forward, to which the Chairman responded that ongoing reports should help provide further clarity and joined up working was required.

11 Topics for future consideration

A Member proposed that a closer look at Buckingham Town Centre be added to the agenda for next meeting.

Another suggestion from a Member was that an upcoming Council report on social housing be looked at by the Board, as well as information on community hubs from the health trust.

Finally, the Proud of Bucks Awards were raised as an important matter, as the Board wished to celebrate and promote the success of those who had participated and won. This would be conducted after the notification and announcement organised by the Chairman and Coordinator.

12 Date of Next Meeting

26th April 2022.

Update on Section 19 Investigations within the Buckingham and Villages Community Board Area

The Board will be aware that following the flooding in December 2020, Buckinghamshire Council have been progressing formal Flood Investigations under Section 19 of the Flood and Water Management Act (2010) for the following communities:

- Buckingham
- Tingewick
- Gawcott
- Leckhampstead
- Thornborough
- Thornton

Buckinghamshire Council believe it is important to complete the investigation as thoroughly as possible in order to understand the issues as well as we reasonably can, in order to help the affected communities more in the long term. We thank all communities for their patience, as we know they will be eager to see the reports into the investigations.

As part of producing the Section 19 Flood Investigations, we have sought to collaborate and engage with the local community, Parish and Town Councils, and elected members. We have drawn on eyewitness accounts of the events and the local knowledge of Parish Councils and local communities to help us understand how flooding has impacted each local community, determine the local factors that contributed to the flooding, and develop recommendations that could help manage flood risk better if taken forward.

It is important for communities to understand that it is not within the remit of any Section 19 Flood Investigation to provide designed solutions, and the process does not provide the Council, nor any other organisation, with the funding or mandate to undertake works on the ground. The intention is instead to provide a clear understanding of the issues, since this is the first step towards being able to help address a flooding problem. Each report will also make high-level recommendations into possible flood management options, which may include recommending that the council or its partners undertake further appraisals into the viability of particular options in certain communities.

We will continue to engage directly with the communities and Parish Councils affected to update them on progress. All Parish/Town Councils and local elected members of Buckinghamshire Council will be afforded the opportunity to fact check the final reports before publication on our website.

Steps for Dissemination

The Council has a set series of steps for disseminating the outputs from investigations and publishing the final reports. These steps are as follows. The table beneath summarises the stage of each Investigation within the Board area, and the anticipated release dates of draft reports for fact checking by members and Parish Councils.

1. Awaiting first draft by consultants working on behalf of Buckinghamshire Council
2. Strategic Flood Management Team (SFMT) receive first draft from consultants, and undertake a process of Quality Assurance (QA) and editing to provide a second draft. This typically takes a few weeks.
3. Second draft sent to partner Risk Management Authorities (e.g. Environment Agency, Anglian Water, TfB) for input and to discuss recommendations and any positive actions underway. Typical one month review period (we are required to provide a reasonable opportunity for partners to comment before making the draft more public).
4. Invite the relevant Parish Council, elected Buckinghamshire Council members, and representative of the relevant Community Board to fact check the report
(Note that each of the above steps can take a few weeks to allow opportunity for comment).
5. Collation of comments and updates made
6. Sign off of final report by BC management.
7. Final version will then be published on Buckinghamshire Council public website

| Location | Current stage of process (refer to list above) | Anticipated release of draft document to PCs and BC members for fact checking ¹ |
|----------------------|--|--|
| Buckingham | Step 6 Final sign off by BC management | Done (autumn 2021) |
| Tingewick | Step 3 With partners for review | March 2022 |
| Gawcott | Step 3 With partners for review | March 2022 |
| Thornborough | Step 1 Awaiting first draft from consultants | April 2022 |
| Thornton | Step 1 Awaiting first draft from consultants | May 2022 |
| Leckhampstead | Step 1 Awaiting first draft from consultants | May 2022 |

¹ Release date is subject to timely receipt of comments from partners and volume and nature of comments.